

**HIGHLANDS SCHOOL DISTRICT REGULAR SCHOOL BOARD MEETING  
APRIL 18, 2016 AGENDA**

**FLAG SALUTE**

**ROLL CALL-** 7 MEMBERS PRESENT. **Mr. Miles (work) and Mr. Hanford (sick) were absent.**

***NOTE: ALL OF THE ITEMS BELOW WERE APPROVED, UNLESS OTHERWISE NOTED.***

**APPROVAL OF MINUTES** – Approve the minutes of the March 21, 2016 regular Meeting.

**SECRETARY'S REPORT** - Mr. Jon Rupert

**SUPERINTENDENT'S REPORT** – Dr. Michael Bjalobok

**STUDENT REPRESENTATIVE 'S REPORT** - Nathan Masarik, Senior Class President

**COMMUNITY OUTREACH** – Ms. Misty Chybrzynski

***AGENDA ITEMS***

**CAFETERIA** -Mrs. Wisner, Mr. Hanford

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

April to be paid                   \$2 1,345.84

Brief presentation by Child Nutrition SWPA Food Security Partnership on the school breakfast program.

**STUDENT ACTIVITIES** - Mr. Myers, Mrs. Wisner

Recommend approving the Student Activities Fund Financial Report for March 2016, as submitted.

Recommend ratifying the following:

Lenart, Kala

Middle School team Leader - Replacement Effective: 1/20/2016

**INSTRUCTION** - Mrs. Thimons, Mr. Miles

Recommend approving the 2016-2017 School Calendar, as submitted.

**THIS ITEM WAS TABLED.**

Recommend approving Power School as new Student Information System with expected cost \$44,845 for year one and \$27, 120 for subsequent years.

Recommend approving district share of second phase of Infrastructure Project with expected cost \$130,000 contingent upon receipt of e-Rate funding

**INSTRUCTION** - Mrs. Thimons, Mr. Miles

Recommend approving the 2016-2017 School Calendar, as submitted.

**THIS ITEM WAS TABLED.**

Recommend approving Power School as new Student Information System with expected cost \$44,845 for

year one and \$27, 120 for subsequent years.

Recommend approving district share of second phase of Infrastructure Project with expected cost \$130,000 contingent upon receipt of e-Rate funding.

**TRANSPORTATION** - Mr. Mundy, Mr. Myers

Report.

**BUILDINGS & GROUNDS** - Mr. Cohen, Mr. Hanford

Recommend approving the Use of Facilities, as submitted.

**[SEE APPENDIX 6.1] - FACILITIES REQUESTS FOR HIGHLANDS LITTLE LEAGUE WERE TABLED UNTIL SCHEDULE IS SUBMITTED.**

**PERSONNEL** -Mr. Masarik, Mrs. Wisner

Recommend approving, with regret, the retirement of the following employees:

McKrisky, Terry  
Second Grade Teacher  
Fairmount Primary Center  
Effective: The last day of the 2015-2016 school year

Cottone, Philip - RATIFY Custodian II  
High School Effective: 4/15/2016

Recommend approving the hiring of the following classified employee:

Trosell, Adam - RATIFY  
Custodian II - Middle School  
\$8.90 per hour Effective: 4/4/2016

Lentz, Melissa  
Nurse -High School - Replacement  
Step 1 – Bachelors, \$45,800  
Effective: 4/19/2016

Brooks, Victoria  
Social Worker - Grandview - Replacement  
Step 1 – Masters, \$35,659  
Effective: 4/19/2016 (pending file completion)

Recommend ratifying change in position of the following classified employee:

Litwicki, Deborah  
Cafeteria Alternate to A La Carte  
\$ 11.93 I hour Effective: 2/10/2016

Recommend approving the following FMLA request:

Employee #5979  
May 5, 2016 - end of school year  
Utilizing available sick and comp days

Recommend approving the following substitute call lists:

Ekas, Meagan - RATIFY Substitute Nurse  
Effective: 3/30/2016

Werl, Charity - RATIFY  
Substitute Teacher -Elementary I Special Education  
Effective: 4/12/2016

Campbell, Jennifer - RATIFY  
Substitute Custodian  
Effective: 1/28/2016

Recommend denying Highlands Educational Support Personnel Association, Secretaries and Aides (HESPA) Grievance, dated 1-1 1-20 16, as presented.

**FINANCE/TAX** -Mr. Miles, Mr. Cohen

Recommend approving Tax Refunds, as submitted.

April to be paid                 \$684.54

Recommend approving payment of General Fund Bills, as submitted.

April to be paid                 \$582,555.01

April to be ratified             \$377,129.80

Total                                 \$959,684.81

Recommend approving ComDoc Copier Machine Proposal, as submitted.

***Mrs. Thimons voted "NO"***

Recommend approving the district audit report for this year, as submitted.

**SECURITY & SAFETY** -Mr. Hanford, Mr. Miles  
Report.

**FORBES ROAD CTC** - Mr. Mundy, Mr. Cohen  
Report.

**PSBA/NSBA** -Mrs. Wisner  
Report.

**AIU 3 REPORT** - Mrs. Beale

Recommend adoption of all of the Allegheny Intermediate Unit's Policies and Procedures under 34 CRF 300.101 through 300.624.

**POLICY** - Mrs. Wisner, Mr. Masarik

Recommend approving the first reading of the following Board Policies with Mrs. Wisner's recommendations:

- A. No. 122.1 - Cheerleading Squads
- B. No. 201 - Admission of Students

- C. No. 301 - Creating a Position
- D. No. 302 - Employment of Superintendent/Assistant Superintendent
- E. No. 304 - Employment of District Staff
- F. No. 305 - Employment of Substitutes and Short-Term Employees
- G. No. 306 - Employment of Summer School Staff
- H. No. 307 - Student teachers/Interns
- I. No. 308 - Employment Contract/Board Resolution
- J. No. 309 - Assignment and Transfer

Recommend approving the first and final reading of the following Board Policies with Mrs. Wisner's recommendations:

- A. 200 Enrollment of Students
- B. 202 Eligibility of Nonresident Students
- C. 204 Attendance
- D. 208 Withdrawal From School
  
- E. 209.1 Food Allergy Management
- F. 210 Medications
- G. 210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- H. 21 2 Reporting Student Progress
  
- I. 214 Class Rank
- J. 2 15 Promotion and Retention
- K. 219 Student Complaint Process
- L. 220 Student Expression/Distribution and Posting of Materials

N

**ATHLETICS** - Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Financial Report, as submitted.

Recommend approving Highlands Boys Basketball Boosters fundraising request for the Varsity coach to take the basketball team on a trip to Orlando, Florida next season in December 2016 (follow-up in August with their progress).

Recommend approving the hiring of the following athletic personnel for the 2015-2016 school year in accordance with Board Policy #404; (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Albert, Sam	Varsity Football Head Coach
Anuszek, Todd	Varsity Football Defensive Coordinator
Hone, Craig	Varsity Football Offensive Coordinator
Elliott, Beau	Varsity Football Asst. Coach
Ostrowski, Matt	Varsity Football - VOL Asst. Coach
Heasley, William	Varsity Football - VOL Asst. Coach
Thompson, Jordan	Varsity Football - VOL Asst. Coach
Foster, Michael	Middle School Football - Head Coach

Urbanski, Raymond	Middle School Football - VOL Asst. Coach
Abbott, Tom	Cross Country - Head Coach
Bowser, Dave	Cross Country - Asst. Coach
Walker, Brad	Boys Soccer - Head Coach
Duffield, Mark	Girls Soccer - Head Coach
Bowser, Marlea	Girls Tennis - Head Coach
Davis, Martina	Girls Volleyball Head Coach
Stoczynski, Tyler	Boys Varsity Basketball - Head Coach
Dotchin, Corey	Boys JV Basketball - Head Coach
Foster, Michael	Boys Gr 7 Basketball Coach
Jonczak, Drew	Girls Varsity Basketball - Head Coach
Cochran, Kylie	Girls JV Basketball Coach
Jonczak, Drew	Girls MS Basketball Coach
Walters, Grant	Varsity Wrestling - Head Coach
Pringle, Cody	Varsity Wrestling - Asst. Coach
Arabia, Becca	Swimming - Head Coach
Novak, Joe	Golf - Head Coach
Wells, Zach	Golf - VOL Coach

## **MISCELLANEOUS**

### **REMARKS BY VISITORS**

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

## **ADJOURNMENT**

**HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:** President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles. Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert. District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.